



DEPARTMENT OF THE NAVY

COMMANDER NAVAL RESERVE FORCE
NEW ORLEANS, LOUISIANA 70146-5000

COMNAVRESFORINST 5450.41B
N2 (A)

2 APR 1996

COMNAVRESFOR INSTRUCTION 5450.41B

Subj : MISSION AND FUNCTIONS OF THE NAVAL RESERVE INTELLIGENCE COMMAND
(NAVRESINTCOM) AND ORGANIZATION OF THE NAVAL RESERVE INTELLIGENCE
PROGRAM (NRIP)

Ref: (a) OPNAVNOTE 5450 OF 27 Oct 88 (NOTAL)
(b) OPNAVINST 5401.8
(c) COMNAVRESFORINST 1001.5B
(d) COMNAVAIRESFORINST 5452.59
(e) Facilities Planning Criteria for Navy and Marine Shore Installa-
tions (NAVFAC P-80)
(f) COMNAVAIRESFORINST 1500.5D
(g) OPNAVINST 1500.41C
(h) OPNAVINST 3880.5B
(i) OPNAVINST 5510.1H
(j) SECNAVINST 3820.3D
(k) OPNAVINST 5040.7K
(l) COMNAVRESFORINST 5040.6D

Encl : (1) Functions and Responsibilities
(2) Command and Organizational Structure
(3) Reserve Intelligence Areas

1. Purpose. To publish the mission and functions of the NAVRESINTCOM established by reference (a) and to define the organization of the NRIP.
2. Cancellation. COMNAVRESFORINST 5450.41A
3. Background. The NRIP was established in 1974 combining air and surface intelligence programs. Responsibility for the NRIP was assigned to the Commander, Naval Air Reserve Force (COMNAVAIRESFOR), with NRIP units also training at active commands and Surface Reserve activities. To manage this diverse organization while ensuring responsiveness to intelligence missions, NAVRESINTCOM was established as a shore activity with a Selected Reserve (SELRES) Intelligence (1635) flag officer as Commander, Naval Reserve Intelligence Command (COMNAVRESINTCOM). Reference (b) establishes policies for the management of the NRIP.
4. Mission. To provide Reserve units and individuals that are ready for immediate activation and augmentation in the event of war or other contingency and whose intelligence collection, analysis, production and management capabilities are responsive to the needs of the active forces and provide essential peacetime support to active duty commands as part of readiness training.
5. Status, Command Relationships and Functions of NAVRESINTCOM. Per references (a) and (b), NAVRESINTCOM is a shore activity in an active status under a SELRES flag officer reporting directly to COMNAVAIRESFOR with additional duty to the Director, Naval Intelligence (DNI).

a. Command

- (1) Echelon I - Chief of Naval Operations (CNO)
- (2) Echelon II - Commander, Naval Reserve Force (COMNAVRESFOR)

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(3) Echelon III - COMNAVAIRESFOR

(4) Echelon IV - COMNAVRESINTCOM

b. Command Activities. COMNAVRESINTCOM commands the NAVRESINTCOM and is the Immediate Superior in Command (ISIC) of the Reserve Intelligence Area Commanders (RIACs) and the commanding officer (CO) of the assigned headquarters Reserve unit.

c. Functions. As specified in enclosure (1).

6. Program Sponsor and Technical Manager. The DNI (CNO-N2) is program and resource sponsor for NRIP (Reserve Program 17). Office of Naval Intelligence (ONI-14) is the NRIP technical manager. Responsibilities for the sponsor and technical manager are per reference (b) .

7. Organization and Command Structure. Detailed functions and responsibilities are assigned in enclosure (1). NRIP chain of command is depicted in enclosure (2) . The NRIP will be administered in a manner similar to a Naval Air Reserve Force (NAVAIRESFOR) functional wing, recognizing that NRIP active duty staffs are smaller than wing/squadron staffs and may require more extensive assistance from the Local Area Coordinator for Air (LACAIR) or host activity. All commanders/commanding officers will emphasize the development of supportive working relationships which provide a constructive and efficient environment for the Reservist, and lead to the highest possible readiness ratings and maximum intelligence support to gaining commands.

a. COMNAVAIRESFOR. Echelon III responsibility for the NRIP is assigned to COMNAVAIRESFOR. The Assistant Chief of Staff for Intelligence Programs (N2) on COMNAVAIRESFOR staff is an active duty (1637) officer who maintains coordination and liaison with COMNAVRESINTCOM; reviews all proposed COMNAVRESFOR and COMNAVAIRESFOR directives affecting the NRIP; administers Annual Training (AT), Active Duty Training (ADT) and Inactive Duty Training Travel (IDTT) orders and funding; is action officer for NRIP-related issues, including personnel, training, readiness, logistics, security, facilities and funding; and assists COMNAVRESINTCOM in the inspection of Reserve Intelligence Areas (RIAs) .

b. COMNAVRESINTCOM . Echelon IV responsibility is assigned to COMNAVRESINTCOM, a SELRES flag officer designated for Special Duty Intelligence (1635). COMNAVRESINTCOM is directly accountable to COMNAVAIRESFOR for the status, training, readiness, and performance of NRIP units. COMNAVRESINTCOM also reports for additional duty to the DNI to provide advice and assistance with respect to sponsor and technical manager functions. NAVRESINTCOM is headquartered at Naval Air Station (NAS), Dallas, Texas. Base operating support will be provided by the Commanding Officer, NAS Dallas.

c. RIAs The NRIP is divided into 15 RIAs as shown in enclosure (3), each commanded by a (1635) Naval Reserve O6 selected per reference (c) and designated as the RIAC. RIACs report to COMNAVRESINTCOM with additional duty for administrative and coordination purposes to the cognizant LACAIR or host air activity. Active duty yeoman, data processing technician and all civilian personnel assigned to the RIAC staff shall have a current Single Scope Background Investigation (SSBI) where required for access to Sensitive Compartmented Information (SCI). Current SSBIs are required for all Reserve Intelligence Program Officers (RIPOs) and Intelligence Specialists (ISs) . RIPOs will be issued orders by Bureau of Naval Personnel to report by letter to COMNAVRESINTCOM as their regular reporting senior.

d. NRIP Units. NRIP units consist of augmentation units of program 17 (intelligence) and the nonpay Intelligence Volunteer Training Units. NRIP units have activity processing codes associated with the RIA host

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activity, but may be authorized to perform Inactive Duty Training (IDT) at any NAVAIRES, Naval Surface Reserve, active force or civilian activity which affords the best combination of Naval Reserve demographics, facilities, security, training, and mutual support opportunities. RIACs, RIPOs, and RIA host activities have the same responsibilities for NRIP units whether located at, or remote from the cognizant RIACs as the ISIC. The gaining commands will be involved to the maximum extent possible in the development of unit facilities, equipment, tasking, and billet training programs; additionally, the commanding officer of the gaining command may submit a concurrent fitness report on any or all commanding officer(s) of its supporting units.

e. Naval Reserve Command Intelligence Support (NRCIS) Billets. NRCIS billets are intelligence designated billets (163X/645X/745X/IS) in Naval Reserve programs other than program 17 (intelligence). RIACs will assign and support personnel in NRCIS billets assigned to the RIAC per this instruction.

f. LACAIR. LACAIR is an additional duty function of echelon IV, NAVAIRES site commanders as defined in reference (d). The LACAIR supports and coordinates all Naval and Marine Corps Air Reserve activities, including the RIA, within their area of responsibility, with respect to host/tenant relationships, facilities planning and management, logistics, training support, and public affairs.

g. RIA Host Activities. COMNAVAIRES FOR, echelons IV and V activities with a RIA assigned are designated as RIA host activities. RIA host activities provide administrative and training support for the RIA and suitable facilities with proper physical security for RIA staffs and tenant units as defined in reference (e).

h. NRIP Unit Host Activities. An NRIP unit host activity is any Naval Reserve, active, or civilian activity which provides long-term/permanent IDT space for all or part of an NRIP unit. NRIP unit host activities will provide the same level of general support to intelligence units that is provided to any other Naval Reserve unit. Included in this support are spaces, furniture, utilities, communications, contract berthing and messing, transportation (to the extent provided to other units), training, administrative and personnel services (including access to Reserve Financial Management System and secure stowage). Written memoranda of agreement/understanding or interservice support agreements shall be initiated where appropriate.

8. Policies

a. Training

(1) Responsibility. COMNAVRESINTCOM, in coordination with ONI and COMNAVAIRESFOR (see reference (f)), is responsible for the development, implementation, management, interpretation and administration of NRIP training, including the establishment of standards and policies applicable to the NRIP and its units and personnel.

(2) Readiness. COMNAVRESINTCOM is responsible for the readiness and readiness reporting of NRIP personnel and units as calculated per COMNAVRESINTCOM, ONI and NRIP gaining command guidance, including that which is established under the individual training plan/Reserve billet training reports for specific billets. All factors contributing to the attainment of readiness shall be reported by COMNAVRESINTCOM to COMNAVAIRESFOR.

(3) Parity With Active Duty Intelligence Training. NRIP personnel shall receive training structured to achieve parity in subject matter, topics, exposure and depth with the training accorded to active duty personnel.

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(4) Basic Reserve Intelligence Program (BRIT). The BRIT curriculum shall be established by Naval and Marine Corps Intelligence Training Center and Fleet Intelligence Training Center Pacific, the course curriculum model manager(s) , in consultation with COMNAVRESINTCOM and otherwise following the requirements of the Chief, Naval Education and Training (CNET). BRIT management policy shall be established from time-to-time as deemed appropriate by COMNAVRESINTCOM .

(5) Professional Mobilization Training (PMT). COMNAVRESINTCOM shall establish the requirements and standards for PMT, applicable to all enlisted personnel assigned to NRIP units. PMT is comprised of billet training, rate training, practical job training and career enhancement training. COMNAVRESINTCOM is responsible for providing PMT to all IS personnel and, to the extent personnel and assets are available to NRIP units, other rates assigned to NRIP units. In the event that NRIP units do not have personnel or assets available to provide PMT to non-IS personnel, LACAIR/Reserve Center facilities shall provide training to other rates assigned to NRIP units.

b. Intelligence Support. The NRIP supports its gaining commands and other active force commands through IDT intelligence projects tasked per references (g) and (h) and through AT/ADT/active duty for special work. NRIP intelligence support provides realistic mobilization training and is an essential part of the Navy's peacetime and contingency intelligence capabilities. Readiness standards and funding policies will recognize and promote training derived through mutual and/or contributory support and takes into consideration facilities, equipment, security clearances, and formal training needed as a basis for this support.

c. Responsibility for Intelligence-Designated Billets and Personnel. To ensure uniformly high training standards and equitable career opportunity for Intelligence Reservists, RIACs are responsible for the assignment of all SELRES in their RIA holding (or in-training for) the designators and rating (163X, 645X, 745X, IS) for which ONI-14 is designator/rating advisor. Assignments to NRCIS billets will normally be for a period of 2 years. A 1 year extension is allowable to a maximum of 3 years with the consent of the gaining command. Personnel enrolled in mandatory basic training programs for 1635 or IS will not be assigned to NRCIS billets until this training has been completed and competence for the proposed NRCIS assignment has been demonstrated. RIACs will monitor the employment and career development of NRCIS personnel, and will include them in their security and intelligence oversight education programs and in advanced professional training programs as applicable. COMNAVRESINTCOM will prescribe guidance for management of NRCIS billets and personnel.

d. Security

(1) Assignment of Personnel With SSBI's. All personnel in NRIP or NRCIS billets must be eligible for access to SCI, and therefore, must have a current SSBI, or such an investigation must be initiated immediately upon assignment. Because of the time and expense involved in conducting SSBI's, Naval Reservists with SSBI's (current or in process) will not be reassigned to non-SSBI billets, regardless of manning priorities, without a waiver from COMNAVRESFOR. A waiver will not be required for personnel who become ineligible for a local NRIP billet because of promotion, denial of security clearance, incompleteness of training requirements, billet changes, or for restricted line, staff or warfare qualified officers who have completed 3 years in an NRIP billet, and are not in training for 1635, and are transferring to a billet appropriate to designator.

(2) C O M N A V R E S I N T C O M
will prescribe continuing programs of security and intelligence oversight

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education for both NRIP and NRCIS personnel which meet or exceed minimum standards of references (i) and (j) .

e. Facilities

(1) Standards. Standards for NRIP office, IDT, and security facilities are established by reference (e), which will be used to assess the adequacy of current and proposed facilities.

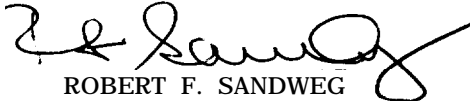
(2) Sensitive Compartmented Information Facilities (SCIFs). SCIFs will be provided, as funding is available, for all NRIP units requiring access to SCI for training or gaining command support. Special Security Office (SSO) Navy will certify and periodically inspect NRIP managed SCIFs. The RIPO will be assigned as SS0 for NRIP managed SCIFs and will be responsible for the administration of the SSO system and the physical security for the SCIF. COMNAVRESINTCOM will periodically inspect NRIP-managed SCIFs for adherence to NAVRESINTCOM administration and management procedures.

f. Command Inspection Program

(1) COMNAVRESINTCOM/RIAC Inspection Responsibilities. COMNAVRESINTCOM is ISIC for inspections of RIAs, as defined in references (k) and (l). RIACs act as ISICs with respect to subordinate units. COMNAVRESINTCOM will issue administrative procedures and inspection guidelines for all NRIP inspections including current special interest items, and other items considered pertinent to the NRIP. Copies of RIA inspection report summaries will be provided to COMNAVAIRESFOR. COMNAVRESINTCOM will review all unit inspection reports to ensure that uniform standards are applied throughout the NRIP. Inspections of RIAs will include an examination of the RIA inspection program.

(2) COMNAVAIRESFOR Inspection Responsibilities. COMNAVAIRESFOR (N2) will provide a representative to the COMNAVRESINTCOM inspection team. RIA staffs will be examined to assure that their working relationships with the host activity and the support responsibilities of the host activity are being performed in a satisfactory manner.

g. Command Relationships with Naval Surface Reserve Activities. Commander, Naval Surface Reserve Force activities which act as NRIP unit host activities are responsible for providing adequate and secure spaces, furnishing, utilities, messing and berthing, and essential administrative assistance to NRIP units on the same basis as regularly assigned Naval Surface Reserve Force units. Other support is the responsibility of RIAC and the RIA operating budget holder. While Naval Reserve center commanding officers do not exercise command authority over tenant NRIP units, these units will conform to host activity policies concerning scheduling and use of facilities, and participate in ceremonies and public affairs activities on a not-to-interfere basis with assigned NRIP tasking and training. Training for NRIP, surface and community common ratings will be supported by cognizant Naval Reserve centers through consolidated training as available. RIACs will maintain liaison with readiness commanders having cognizance over Naval Surface Reserve facilities within the RIA. Questions which cannot be resolved at the local level will be forwarded through the chain of command to COMNAVRESFOR for adjudication.



ROBERT F. SANDWEG
Chief of Staff

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- a. Coordinates and oversees management of the NRIP through COMNAVRESINTCOM under the policies of the program sponsor and COMNAVRESFOR.
- b. Directs and coordinates LACAIR and RIA host activities in the provision of administration, training, personnel, medical, logistics, and budget support to COMNAVRESINTCOM and RIAs.
- c. Maintains liaison with the NRIP program sponsor, technical manager, and other active force commands.
- d. Convenes boards to select RIACs and unit commanding officers per reference (c) and other applicable directives.
- e. Validates NRIP budget requirements submitted by COMNAVRESINTCOM.
- f. Coordinates funding for the NRIP.
- g. Programs AT/ADT school quota requirements for the NRIP and monitors quota availability and usage.
- h. Maintains final AT/ADT/IDTT approval authority.
- i. Monitors the status, performance, and mobilization readiness of NRIP through COMNAVRESINTCOM.
- j. Inspects COMNAVRESINTCOM.

2. COMNAVRESINTCOM

- a. Commands, manages, and directs the operations of the NRIP under the policies of CNO, ONI, COMNAVRESFOR, and COMNAVAIRESFOR.
- b. Prescribes the standard organization of RIAC staffs and NRIP units.
- c. Issues goals and objectives for the NRIP.
- d. Issues planning and reporting requirements for the NRIP.
- e. Maintains systems of management information and communication for the NRIP.
- f. Maintains liaison with the program sponsor, technical manager, training commands, and NRIP gaining commands.
- g. Advises COMNAVAIRESFOR and DNI on NRIP readiness, contributory support, recruiting, training, equipment, facilities, and administrative policies and requirements.
- h. Develops and administers training programs to meet NRIP and program sponsor requirements with the assistance of DNI and intelligence training commands.
- i. Publishes NRIP inspection guidance and procedures, conducts triennial command inspections of RIAs, and reviews RIAC inspection reports on NRIP units to ensure standardization.
- j. Convenes board to review nominations for commanding officers of NRIP units submitted per reference (c) and other applicable directives, and forwards to COMNAVAIRESFOR for selection and publication.

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k. Annually designates RIACs for continuation or replacement and chairs a nomination board to consider applications for RIAC vacancies per reference (c) and other applicable directives.

l. Submits NRIP nominees for selection boards, policy boards, competitive AT quotas, personal awards, outstanding Naval Reserve junior officer of the year, and sailor of the year competitions following applicable directives.

m. Establishes facility and equipment requirements to accomplish mobilization training and intelligence support at NRIP IDT sites.

n. Annually develops resource requirements, including recommended program objective memorandum budget issues from RIAs, DNI or gaining commands as appropriate for inclusion in the planning, programming and budgeting system cycle.

o. Oversees expenditure of allocated NRIP funds and order writing authority for all temporary additional duty travel.

p. Annually submits requests for NRIP quota requirements for formal AT training courses.

q. Advises COMNAVAIRESFOR in determining AT priorities and budget requirements for NRIP readiness and training and intelligence support programs.

r. Assigns and monitors mobilization readiness projects and Reserve intelligence support projects approved by ONI-14 per reference (h) .

s. Implements, monitors, and inspects security management systems. Provides an efficient program of indoctrination and training in security education, intelligence oversight, and standards of conduct.

t. Advises COMNAVAIRESFOR and DNI on the readiness and performance of NRIP units.

u. Maintains liaison with applicable LCAIRs and host air activities.

v. Serves as Regular reporting senior for the NAVRESINTCOM active duty staff, RIACs, RIPOs, assistant RIPOs, and officers and enlisted personnel of the ONI headquarters unit.

w. Implements mobilization directives from COMNAVRESFOR in coordination with applicable LCAIRs.

3. RIAC

a. Commands and manages the RIA.

b. Maintains effective communication and working relationships with SELRES unit commanding officers, RIA host activity commanding officers, and active duty and Naval Reserve members of the RIA staff.

c. Assigns personnel to NRIP and NRCIS billets within the RIA.

d. Serves as regular reporting senior for NRIP unit commanding officers, personnel assigned to the RIA staff, and all Intelligence Volunteer Training Unit personnel.

e. Maintains direct responsibility and accountability for readiness of NRIP units and all administrative, planning, programming, budgeting, recruiting, retention, training, mutual support, and security activities within the RIA. Works closely with the LCAIR and RIA host activity commanding officer

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on matters for which these authorities have responsibilities and accountability.

f. Develops the RIA goals and objectives statement and facilities and equipment improvement plans with guidance from COMNAVAIRESFOR and COMNAVRESINTCOM.

g. Performs liaison with NRIP host activities, readiness commands, NRCIS units and other activities within the RIA, and with gaining commands to ensure that all RIA units are performing within guidelines of higher authority and are receiving appropriate support.

h. Inspects RIA units following COMNAVRESINTCOM directives.

i. Convenes boards per reference (c) and other applicable directives to nominate unit commanding officers and select executive officers, and officers for other 05 and 06 positions.

j. Submits nominees for selection boards, policy boards, competitive AT/ADT quotas, personal awards and command awards to COMNAVRESINTCOM.

k. Monitors the readiness, status, productivity and intelligence support performance of RIA units as directed by COMNAVRESINTCOM.

4. RIPO

a. Officer in charge of the RIPO with direct responsibility to NAVRESINTCOM for assigned active duty and civilian personnel.

b. Serving in an executive assistant capacity, carries out all duties and responsibilities while acting for and under the directions of the RIAC to implement the policies of COMNAVRESINTCOM.

c. Advises RIAC, Deputies and Chiefs of Staff on policy matters and directives from higher authority and fulfills all responsibilities of program manager for RIA SELRES personnel.

d. Maintains assigned IDT facilities in coordination with unit host activities and develops and executes facilities and equipment improvement plans and inventories. Where appropriate, develops memoranda of agreement/understanding for RIA use of facilities.

e. Maintains the RIA intelligence library and monitors the organization and operation of unit classified libraries, ensuring compliance with reference (i) .

f. When designated in writing by COMNAVRESINTCOM as the security manager for the RIA, issues Certificates of Personnel Security Investigation, "Clearance and Access (OPNAV 5520/20) per reference (i) .

g. Services as RIA SSO and maintains liaison with COMNAVINTCOM (SSO Navy) when operating a certified SCIF.

h. Supports RIA administrative and recruiting activities.

i. Conducts and supports RIA training activities, including rate training and on-site BRIT for officer and enlisted personnel (BRIT-O/BRIT-E) . The active duty IS serves as primary instructor for BRIT-E and IS rate training programs.

j. Ensures adequate and thorough interviews, including security screenings, are conducted for all candidates seeking affiliation with the

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NRIP. Determines candidate's professional qualifications and submits recommendations per applicable directives.

k. Ensures timely submission of applications for SSBIs and monitors SSBIs in progress.

l. Serves as approval authority for AT, ADT, and IDTT applications for input into the Reserve Financial Management System, monitors quota approval, keeps unit commanding officers and training officers informed of application status, and passes security clearances to receiving commands.

m. Reviews applications and makes appropriate recommendations for advanced paygrade, in-training status waivers, change of designator, and award of Navy officer billet classification and Navy enlisted classification codes.

n. Under direction of the RIAC, coordinates the development and submission of RIA budgets, and submits supply and temporary additional duty requirements to COMNAVRESINTCOM.

o. Acting for the RIAC, maintains official communications between the RIA and higher authority within the chain of command.

p. Serves as RIA representative and point of contact for RIA host activity/LACAIR staffs.

q. In coordination with the Deputy Reserve Intelligence Area Commander For Manpower, recommends the assignment of personnel to NRIP and NRCIS billets for approval by the RIAC.

r. As directed by COMNAVRESINTCOM, serves as member and recorder of boards to nominate RIACs and NRIP unit commanding officers and appoint executive officers.

s. Assists RIAC in the inspection of units.

5. Unit Commanding Officer

a. Maintains a high degree of motivation and morale among unit members.

b. Implements officer and enlisted training programs to achieve the highest possible sustained mobilization readiness.

c. Conducts liaison with the unit's gaining command and with supporting activities.

d. Develops and maintains the unit training readiness objectives.

e. Ensures that the unit planning board for training develops detailed, realistic training plans following current directives.

f. Publishes unit plans of the month/training plans which detail the objectives and specific duties for each IDT weekend and assigns personnel by name for specific periods of training.

g. Maintains, prepares and submits unit IDT attendance reports per reference (c) .

h. Prepares officer fitness reports and enlisted evaluations on unit members, including concurrent reports on personnel assigned on an additional duty basis.

i. Maintains responsibility for the physical security of unit spaces during scheduled IDT periods, including enforcement of access restrictions and conduct of random searches.

j. Maintains responsibility and accountability for all classified material in custody of the unit. Maintains a unit classified library following reference (i) and all other applicable directives. Ensures processes and procedures complying with applicable directives for the protection and handling of classified material received by the unit are fully implemented.

k. Ensures that all personnel possess (or have applied for) current SSBI/SSBI-PR, and have the level of security clearance and access required for participation in unit training and mutual support programs.

l. Ensures that AT plans are developed for all personnel per current directives. Reviews all AT/ADT/IDTT applications, recommends approval/disapproval based on current directives pertaining to training requirements and AT/ADT/IDTT approval policies and submits to RIPO.

m. Ensures conformance to unit host activity regulations, directives and requirements and to the terms of host-tenant agreements.

n. Prepares and submits to the RIAC, annual requirements for facilities improvements, equipment and supplies.

o. Keeps RIAC advised of training progress and long-range career development needs of unit personnel. Provides trained and qualified personnel to fill NRCIS billets as directed by the RIAC.

p. Directs unit performance on assigned intelligence support projects, maintains quality control over intelligence materials produced and corrects deficiencies as required.

q. Conducts the unit awards and recognition program.

r. Designates in writing a unit SSO when appropriate, and ensures that the unit SSO is properly trained.

6. LACAIR

a. Directs and coordinates support actions pertaining to billet assignments, personnel, Naval Reserve administration, host-tenant relationships, facilities management, facilities planning, physical security, logistics, training support and public affairs per reference (d) .

b. Convenes nomination and selection boards as required and per reference (c) and other applicable directives.

7. RIA Host Activity Commanding Officer

a. Provides adequate and secure spaces, facilities and equipment for the RIAC and their active duty, civilian and Naval Reserve staff; to include offices, classroom and facilities for classified stowage up to and including SCI level, conforming to the standards of reference (e) .

b. Supports RIA units with utilities, equipment, administrative assistance, IDT accounting/Reserve Standard Training Administration and Readiness Support System and AT/Reserve Financial Management Support System, rate training, recruiting, retention, medical, legal and logistics services.

c. Acts as unit host activity with respect to NRIP units performing IDT on board.

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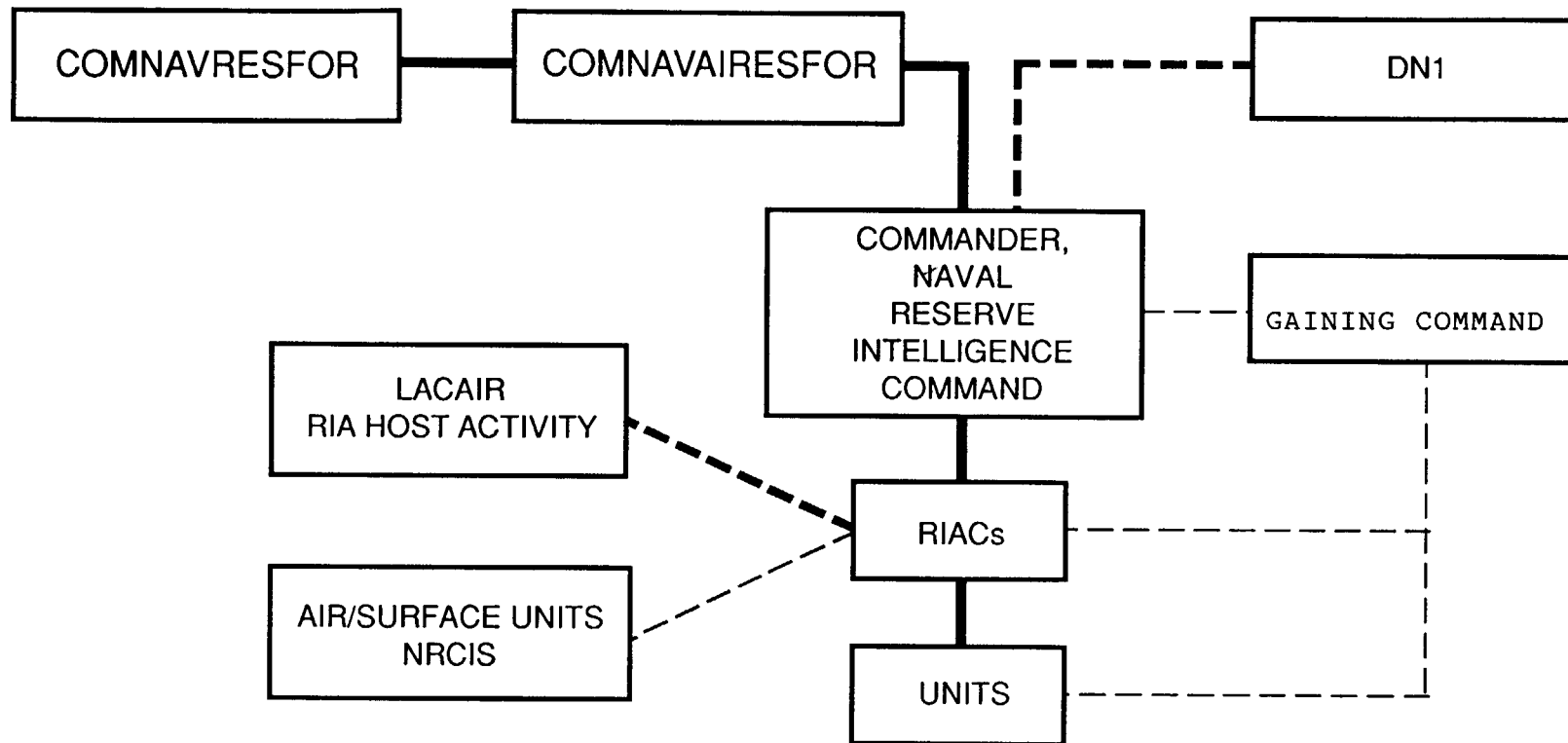
d. Transfers all registered mail (classified material) addressed to or intended for RIPO or RIA units through the registered mail system directly to the RIPO or units for disposition, custody and maintenance per reference (i) .

8. Unit Host Activity

a. Provides NRIP units with spaces, furniture, utilities, communications, and secure stowage which meets the standards for NRIP IDT facilities established by references (e) and (i).

b. Provides supplies, equipment, training, administrative, and personnel services as appropriate and available. These services may be defined by a host-tenant agreement, interservice support agreement or memorandum of agreement/understanding between the unit commanding officer, unit host activity, RIAC and RIA host activity for those units performing IDT at other than Naval Reserve activities.

COMMAND AND ORGANIZATIONAL STRUCTURE



DIRECT REPORTING 
 ADDITIONAL DUTY 
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Reserve Intelligence Areas

RIA 1 Location: NAS Whidbey Island, Washington
 LACAIR : CO NAVAIRES Whidbey Island, Washington
 RIA Host Activity: NAVAIRES Whidbey Island, Washington
 Territory: Alaska; Washington; Oregon; Montana;
 Idaho west of I14-00W

RIA 2 Location: Moffett Federal Airfield, Moffett Field,
 LACAIR : CO NAVAIRES Santa Clara, California
 RIA Host Activity: California and Nevada north of a line from the
 common boundary to Point Sur, California; Idaho
 except RIA 1 portion; Utah and Hawaii.

RIA 3 Location: NAS Joint Reserve Base (JRB), New Orleans,
 Louisiana
 LACAIR : CO NAS JRB New Orleans, Louisiana
 RIA Host Activity: NAS JRB New Orleans; Tennessee; west of 86-00W;
 Arkansas; Missouri; Kansas east of 100-00W;
 Illinois south of 39-30N; Kentucky west of
 Tennessee River; Mississippi; Alabama south of
 a line formed by westward extension of the
 Florida/Alabama border; Florida west of the
 Apalachicola River.

RIA 4 Location: NAS North Island, California
 LACAIR : CO NAVAIRES San Diego, California
 RIA Host Activity: NAVAIRES San Diego, California
 Territory: Arizona; California and Nevada except RIA 2
 portion.

RIA 5 Location: Naval & Marine Corps Reserve Center (N&MCRC),
 Buckley Air National Guard Base (ANGB), Aurora,
 Colorado
 LACAIR : CO NAS Dallas, Texas
 RIA Host Activity: Naval Air Reserve Center (NAVAIRESCEN) Denver,
 Colorado
 Territory: Colorado; Wyoming; New Mexico; Kansas and
 Nebraska west of 100-00W.

RIA 6 Location: NAS Dallas, Texas
 LACAIR : CO NAS Dallas, Texas
 RIA Host Activity: NAS Dallas, Texas
 Territory: Oklahoma and Texas

RIA 9 Location: Naval Air Reserve Activity (NAVAIRESACT)
 LACAIR Chicago, Illinois
 RIA Host Activity: CO, Naval Air Facility (NAF) Washington, DC
 Territory: NAVAIRESACT Chicago, Illinois
 Illinois except RIPO 3 portion; Indiana north of
 41-15N and west of 86-30W; Vanburen, Cass, and
 Berrien counties, Michigan; Wisconsin south of a
 line from the Wisconsin/Minnesota/Iowa common
 boundary.

RIA 10 Location: NAVAIRESACEN Minneapolis, Minnesota
 LACAIR : NAVAIRES Whidbey Island, Washington
 RIA Host Activity: NAVAIRESACEN Minneapolis, Minnesota
 Territory: North Dakota; South Dakota; Minnesota; Iowa;
 Nebraska except RIA 5 portion; Wisconsin except
 RIA 9 portion; upper peninsula of Michigan.

RIA 13 Location: NAS Jacksonville, Florida

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LACAIR: CO NAVAIRES Jacksonville, Florida
RIA Host Activity: NAVAIRES Jacksonville, Florida
Territory: Florida except RIA 3 portion.

RIA 14 - Location: NAS Atlanta, Georgia
LACAIR : CO NAS Atlanta, Georgia
RIA Host Activity: NAS Atlanta, Georgia
Territory: Georgia; South Carolina; Tennessee except RIA 3 portion; Alabama except RIA 3 portion.

RIA 15 - Location: NAS Norfolk, Virginia
LACAIR : CO NAVAIRES Norfolk, Virginia
Territory: North Carolina, Virginia and West Virginia and south of a line from the southwest tip of the Maryland "panhandle" to 3-00N/77-30W then due east to the Potomac River (includes eastern shore of Virginia) .

RIA 16 - Location: NAS JRB Willow Grove, Pennsylvania
LACAIR : CO NAS JRB Willow Grove, Pennsylvania
RIA Host Activity: NAS JRB Willow Grove, Pennsylvania
Territory: Delaware; Pennsylvania except RIA 17 portion; New Jersey; New York except RIA 17 portion.

RIA 17 - Location: NAVAIRESACT Selfridge ANGB, Michigan
LACAIR : CO NAF Washington, DC
RIA Host Activity: NAVAIRESACT Selfridge ANGB, Michigan
Territory: Lower peninsula of Michigan except RIA 9 portion; New York west of a line from the St. Lawrence River at the point where the right bank leaves the United States, to the Delaware River where the right bank first touches Pennsylvania; Kentucky except RIA 3 portion; Pennsylvania west of 78-30W; West Virginia west of a line from the southwest tip of the Maryland "panhandle" to the West Virginia/Virginia/Kentucky common boundary.

RIA 18 - Location: NAS South Weymouth, Massachusetts
LACAIR: CO NAS South Weymouth, Massachusetts
RIA Host Activity: NAS South Weymouth, Massachusetts
Territory: Vermont; New Hampshire; Maine; Massachusetts; Rhode Island; Connecticut.

RIA 19 - Location: NAF Washington, DC
LACAIR : CO NAF Washington, DC
RIA Host Activity: NAF Washington, DC
Territory: Maryland; District of Columbia; Virginia and West Virginia except RIA 17 and RIA 15 portions.